

PILOT FLIGHT TRAINING SPECIFICATION/STATEMENT OF WORK

The Pennsylvania Department of Transportation, Bureau of Aviation, Flight Services Division requires pilot training, both recurrent and initial when requested, for up to four (5) pilots on a Raytheon King Air 350. Currently the Pennsylvania Department of Transportation employs three (3) full time pilots.

Requirements for pilot training:

1. Provide both ground school and simulator training to include recurrent training for present employees, and initial training for new hires, as requested. Ground school training must be offered online as well as in-person.
2. Training will be provided on systems, limitations, and procedures (both normal and emergency), for a Raytheon King Air B-350.
3. Simulator training will be provided in full motion, level D or better, visual simulators for the Raytheon King Air 350. **Contractor shall submit detailed documentation with its bid identifying its simulator capabilities and locations. Locations must be available within the contiguous U.S.**
4. The Contractor must be capable of meeting the requirements of Federal Aviation Regulation (FAR), Part 61.56 Flight Review, and Part 61.57 Recent Flight Experience - <https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=1&SID=523bde835ee7c42689c4344293291260&ty=HTML&h=L&mc=true&n=pt14.2.61&r=PART> to include an Instrument Competency Check through simulator training, and be FAA approved to meet the endorsement requirements of the FAR's.
5. Any additional training covered or provided by the Contractor for the contract price, other than the training specified above, shall be listed and explained in detail by the Contractor.
6. The Contractor will tailor simulator procedures to provide call and response to checklists, and during instruction, instill in everyone “crew resource management practices”. Pennsylvania Department of Transportation, Bureau of Aviation’s checklist will be used in the simulator.
7. The minimum training requirement will be for each pilot to train one (1) time each calendar year on the Raytheon King Air 350, with the option for more frequent training if required, due to poor performance of pilot during training or for any newly hired employees.
8. The Contractor will be required to supply Flight Services’ Chief Pilot with a report of what training was accomplished and how the pilot was evaluated. In addition, Flight Services will require the Contractor to have the evaluating instructor fill out and return to Flight Services the attached questionnaire (Exhibit A – Questionnaire) for each pilot trained.

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9. **The Contractor must provide the cost per pilot for the recurrent training of three (3) pilots, and initial training of at least one (1) pilot each year on the Raytheon King Air 350.**
10. All quantities are estimated. See contract Terms and Conditions; subsection titled “CHANGES”. Payment shall be made only for services provided.

Contract Period:

The awarded contract to provide this service will remain valid for a period of five (3) years from the effective date. An effective date will be assigned by Commonwealth of Pennsylvania upon full execution of any awarded contract and subsequent procurement documents. The Contractor may not begin providing service until a contract has been fully executed and a purchase order has been issued by PennDOT. Please reference the contract terms and conditions for extension language.

Worker Protection and Investment Certification:

Pursuant to Executive Order 2021-06, Worker Protection and Investment (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protection and Investment Certification Form (BOP-2201) and submitted with the bid, proposal or quote.

Questions on the specification requirements above may be directed to Sue Jenkins sujenkins@pa.gov or 717.705.5018.